



MAHATMA GANDHI COLLEGE, CHALANTAPARA

Policy Document

On

Grievance Redressal Mechanism

Introduction:

In order to redress individual as well as collective grievances, general in nature and also related to ragging and sexual harassment of the students and the staff of the college, Grievance Redressal mechanism has been devised by the institution. The Staff refers to the teaching and non-teaching members of the college.

As per the rules and regulations addressed by the UGC, for students and Staff, Grievance Redressal Committees of Mahatma Gandhi College, Chalantapara have been constituted with the following details to enquire the nature and extent of the grievances.

What is a Grievance?

A grievance may be of any kind of discontent or dissatisfaction or negative perception, whether expressed or not, arising out of anything connected with the college that a student or a staff thinks, or even feels, is unfair, unjust or inequitable. Any grievance/complaint relating to sexual harassment and ragging will be covered by different committees mentioned here for the purpose under a separate mechanism for addressing such matters.

Objectives:

- To formulate the policy to investigate and review complaints or grievances of students and staff.
- To create awareness of availability of members for students to report grievances.
- To investigate the causes of the grievances.
- To ensure effectual solution depending upon the gravity of the grievance.

The mechanism has three layers working separately to address the specific issues. The three segments/Cells are-

1. Grievance Redressal Committee
2. Anti- Sexual Harassment Committee
3. Anti-Ragging Committee

Awareness Policy:

The institution has devised its fix policy to undertake various measures to create awareness to avoid the cases of grievances in regards to sexual harassment, ragging and general grievances of the students and the Staff. The awareness among the students has been created through-

- Class Room
- Prospectus
- Undertaking of students and parents at the time of admission
- Institutional website
- Women's Cell
- On campus display of Code Of Conduct

Mechanism of Governance:

The three committees shall work under the control and guidance of the Principal to redress the grievances. Grievances of serious nature, if any, can only be forwarded to the highest authority, the Governing Body of the College. Issues common in nature can be sorted out then and there only at the committee level.

The grievances shall be collected through the Complaint Box in the campus, in person: oral or written complaint the principal and cases detected during the vigilance of the authorized persons. The Committees shall meet at least twice in an academic year, but in emergency, these can meet any number of times. The committees are required to maintain the record sincerely in the form of notice, agenda, minutes and action taken etc.

Note: While this platform allows voicing the concerns in an open manner, it is imperative that the complainant exercises due diligence and care in deciding what he/she would qualify as a grievance that is serious enough to deserve attention of this committee comprising of senior faculty of the institution.

Committees to redress the Grievances:

1. Grievance Redressal Committee

There shall be a grievance redressal committee at the institutional level to redress the grievances of students and the staff occurred in the institution, other than related to sexual harassment and ragging, during the general functioning. The Committee shall meet at least twice in a year or as and when required. The Principal shall be the Chairperson of the committee and a senior faculty member shall facilitate it as its Convener. The Chairperson shall nominate two faculty members as its members.

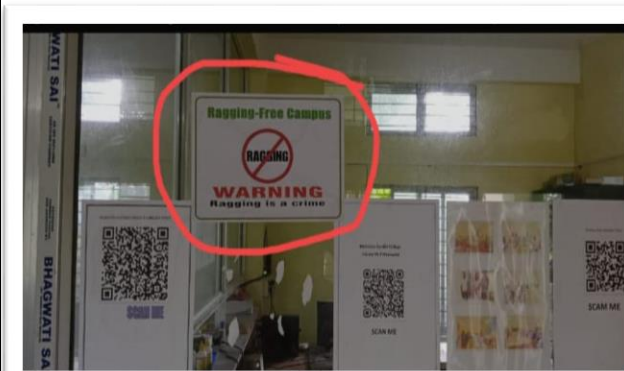
2. Anti-Sexual Harassment Committee

There shall be a Anti-Sexual Harassment Committee at the institutional level to prevent the sexual harassment of the students and the Staff in the institution during the general functioning. The Committee shall meet at least twice in a year or as and when required. The Principal shall be the Chairperson of the committee and faculty wise representation shall be given to the staff and a few students shall act as members nominated by the Principal. Besides, a senior faculty member shall facilitate it as its Convener. A legal adviser, a social worker and a medical doctor shall also be nominated by the Principal as the members.

3. Anti-Ragging Committee

There shall be an Anti-Ragging committee at the institutional level to observe and regulate the ragging cases of the students occurred in the institution during the general functioning, The Committee shall meet at least twice in a year or as and when required. The Principal shall be the Chairperson of the committee and a senior faculty member shall facilitate it as its Convener. The Chairperson shall nominate faculty wise members as the members of it to regulate the affair.

Awareness Initiatives



Awareness in Student Induction Programme



Awareness in Annual Week



Mechanisms of Grievances



Verbal / written Mechanisms



Offline Mechanisms Through Application

To, The Principal of Mahatma Gandhi College, Chalandapara

Sub: Sessional Examination for University

Sir,

আমি আপনাকে লিখছি যে আমি গত কয়েকদিনের অসুস্থতায় আমার পড়াশোনা করা সম্ভব হয়নি। কিন্তু প্রায়শই আমি আমার পড়াশোনা করতে চাই এবং আমার Sessional Examination দিতে চাই।

অতএব আমি আপনাকে অনুরোধ করছি যে আপনি আমার পড়াশোনা করার সুযোগ করে দিতে পারেন।

Forwarded to Academic Incharge and do needed action.

আমি আপনাকে ধন্যবাদ জানাই।
আপনার শ্রদ্ধাশীল
শ্যামল
০২১০

To, The Principal Mahatma Gandhi college, Chalandapara
Date - 16-10-22

Subject: Application for not attending exam.

Respected Sir,
I Ajitcan Nessa, having roll no. 0151 and registration NO. 21087723, a student of B.A. 6th semester of your college. I am writing this application to inform you that I was unable to appear for my internal exam because I had to undergo Caserom and remained bed ridden for a period of 10 days.

The reason I request you to be considerate and please do the needful. Thank you for your understanding.

Yours Sincerely

Subject:
PSC - RE
ECO - RE
Bdu - RG
Geo - SF

Ajitcan Nessa
B.A. 6th Semester
Roll NO. 0151
Regno. 21087723

classmate
Date _____
Page _____

প্রতি, মহাত্মা গান্ধী মহাবিদ্যালয়, চন্দ্রাবাড়ী, চন্দ্রাবাড়ী, চন্দ্রাবাড়ী
সেশনাল পরীক্ষার দিতে চাই।

অনুরোধ:

আমি আপনাকে লিখছি যে আমি গত কয়েকদিনের অসুস্থতায় আমার পড়াশোনা করা সম্ভব হয়নি। কিন্তু প্রায়শই আমি আমার পড়াশোনা করতে চাই এবং আমার Sessional Examination দিতে চাই।

অতএব আমি আপনাকে অনুরোধ করছি যে আপনি আমার পড়াশোনা করার সুযোগ করে দিতে পারেন।

আমি আপনাকে ধন্যবাদ জানাই।

আপনার শ্রদ্ধাশীল
শ্যামল
০১৭৩

Forwarded to Academic Incharge and do needed action.

Mahatma Gandhi College
Chalandapara

Annual Report of Student Support Cells (Anti-Ragging Committee, Anti-Sexual Harassment Committee and Grievance Redressal Cell)

Session 2018-19

As a result of various awareness campaigns and strict vigilance, no cases of ragging and sexual harassment occurred in the College campus.

In Grievance Redressal Cell, a case of exam related grievance is reported and sorted out in coordination with the Exam board.

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date - 21/11/2018

Agenda

- ① Acceptance of Chair of President - Sheikh F.U.A. Ahmed, Principal
- ② Explanation of subject of the meeting
- ③ Discuss on applications of the absent students of sessional examination
- ④ Miscellaneous
- ⑤ Conclusion

Signature

- ① Mr. Sheikh Farhaduddin Ali (PC)
- ② Farhad Ali
- ③ Jhangir Khan
- ④ Kousen Ali
- ⑤ Anindita Chakraborty
- ⑥ Ebadul Hossain
- ⑦

An executive meeting of the Grievance Redressal Cell is held in Principal's Chamber at 2:30 pm under the Presidency of Mr. F.U.A. Ahmed, Principal of Mahatma Gandhi College, Chalanpura on the agenda mentioned above. After discussions, the following resolutions have been adopted.

- ① It is resolved that the Grievance Redressal Cell and the examination board will coordinate on the issue of absent students

so that alternate dates for sessional exam of these students will be fixed.

- ② It is resolved that the exam board and HOD of the department enquire and take exam of these absent students. It is also decided that if any student want to see their answer sheets, the concerned dept will provide the same. The meeting ended with the thanks offered by the convenor of the cell.

Convenor
Sheikh Farhad Ali
Grievance Redressal Cell
Mahatma Gandhi College
Chalanpura

Chairman
Principal
Mahatma Gandhi College
Chalanpura

Approved
[Signature]
Mahatma Gandhi College
Chalanpura

Session2019-20

According to our policy on Grievance Redressal mechanism, various awareness are carried on in this academic session and as a result no cases of ragging or sexual harassment are reported.

Anti-Ragging Awareness in Student Induction Programme



In Grievance Redressal Cell, some applications have been received from the absentees in sessional examination applying for alternate date to appear in the exam. The issue is solved by the Cell in coordination with the Internal Exam board.

To,
The Principal, Mahatma Gandhi College Cholewarpada.
Dated:- 16-06-2020
Sub: Prayer for attending the Sessional Exam.

Sir,
With reference to the subject cited above I have the honour to state that I am student of your college of semester B. A. 4th Sem. I am unable to attend appear the Sessional Examination on account of my heavy fever.
I, therefore request you kindly allow me ~~to~~ appear the sessional exam and oblige.

Yours faithfully
Name: Tasrin Sultana
Roll No: - 5083

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date: 19/11/2019

Agenda

- ① Acceptance in the chair of Resident (Sheikh Ferozuddin Ali Ahmed, Principal)
- ② Explanation the subject of Meeting by convenor
- ③ Discuss the grievances of students
- ④ Misc.

Signature

- ① Mr. Sheikh Ferozuddin Ali Ahmed
- ② Fozhad Ali
- ③ Aminul Hossain Chowdhury
- ④ Rouzan Ali
- ⑤ Shamsur Rahman
- ⑥ Shamsur Rahman
- ⑦

An executive meeting of the Grievance Redressal Cell is held at Principal's Chamber under the chairmanship of honorable Principal of the college of on the agenda mentioned above.

In the meeting, discussions were held on the application of students. General Secretary of the college. They are students of the college demand for the facility of drinking water.

After discussion the following resolution have been adopted.

① It is resolved that on students demand two water filter purchase of water purifier for students to ensure that all students and staff are provided with clean and hygienic water to prevent all kind of diseases.

② Resolved that purchase Committee of the college purchase two water purifier one for students and one for staff immediately.
The meeting ended with the usual address of President.

Convenor

President

Approved

2021-2022

As a result of continuous efforts to prevent occurrence of cases of ragging by awareness campaign through different methods, not a single of ragging and sexual harassment has reported.

In Grievance Redressal Cell, thirty applications are filed asking new dates for sessional exam. The issue is solved with the help of Internal Exam board as per Gauhati University internal exam guidelines.

To
The Principal, Mahatma Gandhi College, Chabokpara
Date: 03-02-2021

Sub: Prayer for appearing in Sessional Examination.

Sir,

With due respect and humble submission I beg to state that I am a student of your College, 2nd Semester. I am unable to attend the sessional exam due to my illness.

Therefore, I request you kindly to allow me to appear the said exam.

Accepted

Yours faithfully
Name: Bijoy Hwarider
Roll No: 0075

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date: 17/11/2021

Agenda

1. Acceptance the chair of President by Principal
2. Explanation the objectives of the meeting.
3. Discussion on post-Covid-19 situation
4. Misc.

Signatures

1. Faghad Ali
2. Jankin D. Som.
3. Kousan Ali
4. Anindita Chakraborty.

An executive meeting of Grievance Redressal Cell is held in Principal's Chamber at 2.30 PM. After two lockdowns due to Covid-19 pandemic, in this sitting meeting several topics other than grievances, discussed. All the members present and agreed to cooperate with the college admin in this difficult situation the following resolutions have been adopted.

1. It is resolved that in view of Government Institutions, class routine will be prepared so that no students will be

deprived of classes even 16-50% students are allowed to be present daily according to govt. instructions.

2. Resolved that Covid-19 general guidelines will strictly be maintained.

At the end of the meeting, President offered a valuable speech to the house.

Convenor
Grievance Redressal Cell
Mahatma Gandhi College
Chabokpara

President Sign
Principal
Mahatma Gandhi College
Chabokpara

approved
Principal
Mahatma Gandhi College
Chabokpara

2022-23

As a result of continuous efforts to prevent occurrence of cases of ragging by awareness campaign through different methods, not a single of ragging and sexual harassment has reported.

In Grievance Redressal Cell, thirty applications are filed asking new dates for sessional exam. The issue is solved with the help of Internal Exam board as per Gauhati University internal exam guidelines.

To,
The Principal Mahatma Gandhi College, Chalandapara

Date - 16-10-22

Subject : Application for not attending exam.

Respected Sir,
I Ajitran Nessa, having roll NO- 0151 and registration NO- 21087723, a student of B.A. 6th Semester of your college. I am writing this application to inform you that I was unable to appear for my internal exam because I had to undergo COVID and remained bed ridden for a period of 10 days.

The reason I request you to be considerate and please do the needful. Thank you for your understanding.

Yours Sincerely

Subject:

PSC - RE

ECO - RE

EDU - RS

Geo - RS

Ajitran Nessa
B.A. 6th Semester
Roll NO- 0151
Reg no- 21087723

Accepted and
forwarded to the
Internal Exam Board
for consideration
Date: 16/10/22
Principal
Mahatma Gandhi College
Chalandapara

Executive Meeting
Grievance Redressal Cell
Venue: Principal's chamber
Date: 26/11/2022

Agenda:

1. Acceptance the chair of President (Principal)
2. Explanation the subject of meeting by convenor
3. Discuss on the issue of absent student in the sessional Examination.
4. Discuss on the grievances of the 5th Semester students related to their final exam result
5. Others

Signature

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

An executive meeting of the Grievance Redressal Cell is held in the Principal's chamber at 2:00 PM on the Presidency of Principal of the College. After discussion the following resolution have been adopted:

1. Resolved that application of the absent students in sessional examination with genuine causes will be considered. Those who could not sit for health related problems, and those who have interview or service related exams will get a chance to sit in the separate exam.
2. Resolved that the officials will help the 5th Semester students in getting their problems related to 5th Semester final exam result.
3. Resolved that the grievance redressal cell policy will be more focused during

The forthcoming session by distributing leaflets and by discussing in the induction classes of every department.
The meeting concluded with the vote of thanks offered by the convenor of the cell.

Convenor

Co-Ordinator
Grievances Redressal Cell
Mahatma Gandhi College
Chalandapara

Principal

Mahatma Gandhi College
Chalandapara

Approved
Principal
Mahatma Gandhi College
Chalandapara

NOTICE

Date: 25/06/2018

It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 26/06/2018 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explanation of objectives by the Convener.
3. Discuss on steps to be taken in the new academic session.
4. Misc.
5. Conclusion.


Chairperson
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date: 26/06/2018

Agenda

- ① Taking chair of President (Sheikh F.U.A. Ahmed Khan)
- ② Explanation of subject of the meeting by Convener
- ③ Discuss on steps to be taken in the new academic session
- ④ Miscellaneous
- ⑤ Conclusion

Signature

- ① Dr. Shikha Prasad (Chairman)
- ② Fozhad Ali
- ③ Rouzan Ali
- ④ Anindita Chakraborty
- ⑤ Fozhad Ali
- ⑥ Fozhad Ali
- ⑦ Fozhad Ali

An executive meeting of Grievance Redressal Cell is held today at 2:30 PM in Principal's Chamber under the chairmanship of Principal, Mahatma Gandhi College, Chalantapara on the agenda mentioned above. After discussions the following resolutions have been adopted.

- ① It is resolved that students would be made aware of the Grievance Redressal cell of the college during the Induction Programme for newly admitted students.
- ② In the miscellaneous issues, it is resolved that all efforts would be made on the part of the college and its faculties for creating a suitable

academic environment.

The meeting ended with the valuable speech of chairman and with the vote of thanks offered by the convener of the cell.

Convener


Fozhad Ali
Coordinator
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

Signature of Chairman


Principal
Mahatma Gandhi College
Chalantapara

Approved

Principal
Mahatma Gandhi College
Chalantapara

NOTICE

Date: 20/11/2018

It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 21/11/2018 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explanation of Subject of the meeting by the Convener.
3. Discuss on application of the absentee students of sessional Examination.
4. Misc.
5. Conclusion.


Convener
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

Executive Meeting
Grievance Redressal Cell
Venue - Principal's Chamber
Date - 21/11/2018

Agenda

- ① Acceptance of Chair of President - Sheikh F.U.A. Ahmed, Principal
- ② Explanation of subject of the meeting
- ③ Discuss on applications of the absentee students of sessional examination
- ④ Miscellaneous
- ⑤ Conclusion

Signature

- ① Mr. Ashraf Pancharuddin Ali ACD
- ② Farhad Ali
- ③ Ghaniyatom.
- ④ Kousan Ali
- ⑤ Anindita Chakraborty.
- ⑥ Ebadul Hossain
- ⑦

An executive meeting of the Grievance Redressal Cell is held in Principal's Chamber at 2:30 pm under the Presidentship of Sh. F. U. A. Ahmed Principal of Mahatma Gandhi College, Chalantapara on the agendas mentioned above. After discussions, the following resolutions have been adopted.

- ① It is resolved that the Grievance Redressal Cell and the examination Board will coordinate on the issue of absentee students

so that alternate dates for sessional exam for those students will be fixed.

- ② It is resolved that the exam Board and HOD of the department enquire will take exam of those absentee students. It is also decided that if any student want to see their answer scripts, the concerned dept will provide the same.

The meeting ended with the vote of thanks offered by the convener of the cell.


Convener
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara


Chairman
Principal
Mahatma Gandhi College
Chalantapara


Approver
Principal
Mahatma Gandhi College
Chalantapara

NOTICE

Date: 15/04/2019

It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 16/04/2018 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explanation the subject of the meeting by the Convener.
3. Discussion on the issue of absentee students of sessional examination.
4. Misc.
5. Conclusion.


Chairperson
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date :- 16/04/2019

Agenda

- ① Acceptance of Chair of President
Principal Y. FUA Ahmed
- ② Explanation the subject of meeting by Convener
- ③ Discussions on the issue of absentees of sessional examination and their application
- ④ To discuss whether any new measures can be taken to create awareness among the students on the mechanisms of Grievance Redressal Cell in the forthcoming new academic session.
- ⑤ Others

Signatures

- ① Mr. Abdul Fawazuddin AO: ACW
- ② Farhad Ali
- ③
- ④ Rouzan Ali
- ⑤ Ehsanul Hassan
- ⑥ Anindita Chakraborty
- ⑦ Johangeyram

An executive meeting of Grievance Redressal cell is held at 2:30 pm in the office of the principal. After acceptance of Presidentship by the principal of our college, discussions are held on the agenda mentioned above. After reviewing all the applications of students, the cell adopted following resolutions.

① It is resolved that the matter will be forwarded to the Examination Board of the college for taking necessary steps.

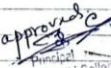
② Resolved that the Grievance Redressal Cell will put forwarded a suggestion to the exam Board whether re-examination if possible for the absentee and failed students of sessional examination.
At the end of the meeting note of minutes offered by convener of the cell.

Convener

Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

President

Mahatma Gandhi College
Chalantapara

Approved

Principal
Mahatma Gandhi College
Chalantapara

NOTICE

Date: 18/11/2019

It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 19/11/2019 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explain the subject of the meeting by convener.
3. Discuss the grievances of students.
4. Others


Chairperson
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date: 19/11/2019

Agenda

- ① Acceptance in chair of President
(Sheikh Fulekuddin Ali Ahmed, Xc Principal)
- ② Explanation the subject of Meeting by convener.
- ③ Discuss the grievances of students
- ④ Misc.

Signature

- ① A.K. Sheikh Fulekuddin Ali Ahmed
- ② Farhad Ali
- ③ Anindita Chakraborty
- ④ Rouzan Ali
- ⑤ Jahangir Hassan
- ⑥ Ebrahim Hassan
- ⑦

An executive meeting of the Grievance Redressal Cell is held at Principal's Chamber under the chairmanship of honorable Principal of the college on the agenda mentioned above.

In the meeting, discussions were held on the application of students. General Secretary of the college. They the students of the college demand for the facility of drinking water.

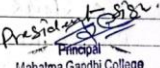
After discussion the following resolution have been adopted.

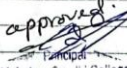
- ① It is resolved that on students demand, two water filter purchase of water purifier for students to ensure that all students and staffs are provided with clear and hygienic water to prevent all kind of diseases.

- ② Resolved that purchase committee of the college purchase two water purifier - one for students and one for staff immediately.

The meeting ended with the valuable speech of President.


Convener
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara


President
Mahatma Gandhi College
Chalantapara


Principal
Mahatma Gandhi College
Chalantapara

NOTICE

Date: 17/11/2021

It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 18/11/2021 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explain the subject of the meeting by the Convener.
3. Discussion on post-Covid-19 situation
4. Others
5. Conclusion.


Chairperson
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
mahatma Gandhi College,
Chalantapara
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

Executive Meeting
Grievance Redressal Cell
Venue: Principal's Chamber
Date: 18/11/2021

Agenda:

- ① Acceptance the chair of President by Principal
11c M.G. college,
- ② Explanation the objectives of the meeting.
- ③ Discussion on post-Covid-19 situation
- ④ Misc.

Signatures

- ①
- ② Fozhad Ali
- ③ Jalangir Khan.
- ④ Reusan Ali
- ⑤
- ⑥ Anindita Chakraborty.
- ⑦

An executive meeting of Grievance Redressal Cell is held in principal's chamber at 2:30 PM. After two lockdowns due to Covid-19 pandemic, in this situa meeting several topics other than grievances, discussed. All the members present and agreed to cooperate with the college admin in this difficult situation the following resolutions have been adopted -

- ① It is resolved that in view of Government institutions, class routine will be prepared so that no students will be

deprived of classes even if 50% students are allowed to be present daily according to govt' instructions

- ② Resolved that Covid-19 general guidelines will strictly be maintained.

At the end of the meeting, President offered a valuable speech to the house.


Convener
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara


Principal
Mahatma Gandhi College
Chalantapara

approved


Principal
Mahatma Gandhi College
Chalantapara

NOTICE

Date: 10/10/2022

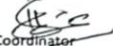
It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 11/10/2022 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explanation the subject of the meeting by the Convener.
3. Discuss on application of students Union Election.
4. Misc.
5. Conclusion.


Chairperson
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara

Executive Meeting
Grievance Redressal Cell
venue:- Principal's chamber
Date: 11/10/2022

Agenda

- ① Acceptance the chair of President
C/C Principal Sheikh F.V.A. Ahmed)
- ② Explanation the subject of the meeting by convener
- ③ Discussion on application of student Union
election
- ④ Misc

Signature

- ①
- ② Farhad Ali
- ③
- ④ Rouzan Ali
- ⑤ Anindita Chakraborty.
- ⑥ Jahangir Alam.
- ⑦

An urgent meeting of the Grievance Redressal Cell is held in principal's chamber under the presidentship of Sheikh F.V.A. Ahmed & Principal of Mahatma Gandhi College, Chalantapara at 2:00 p.m.

NOTICE

Date: 25/11/2022

It is hereby informed that a meeting of Grievance Redressal Cell will be held in principal's office at 2:30 pm on 26/11/2022 on the following agenda.

So, all members of the Grievance Redressal cell is requested to attend the meeting.

Agenda:

1. Taking chair of President.
2. Explanation of objectives of the meeting by the Convener.
3. Discuss on the issue of absent student in the sessional examination.
4. Misc.
5. Conclusion.


Chairperson
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Mahatma Gandhi College
Chalantapara


Coordinator
Grievance Redressal Cell
Mahatma Gandhi College,
Chalantapara
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara

Executive Meeting
Grievance Redressal Cell
venue: Principal's chamber
Date: 26/11/2022

Agenda:

- ① Acceptance the chair of President (Principal's)
- ② Explanation the subject of Meeting by Convener
- ③ Discuss on the issue of absent student in the sessional Examination.
- ④ Discuss on the grievances of the 5th Semester students related to their final exams result
- ⑤ Others

Signature

- ① 
- ② 
- ③ 
- ④ 

An executive meeting of the Grievance Redressal Cell is held in the Principal's chamber at 2:00 PM on the Presidency of Principal of the College. After discussions the following resolution have been adopted.

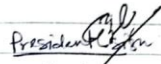
- ① Resolved that application of the absent student in sessional examination with genuine causes will be considered. Those who could not sit for health related problems, and those who have intervened or service related exams will get a chance to sit in the separate exam.
- ② Resolved that the officials will help the 5th Semester students in solving their problems related to 5th Semester final exam result.
- ③ Resolved that the grievance Redressal cell policy will be more focused during

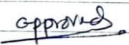
The forthcoming session by distributing leaflets and by discussing in the induction classes of every department.

The meeting concluded with the vote of thanks offered by the Convener of the Cell.

Convener

Co-Ordinator
Grievance Redressal Cell
Mahatma Gandhi College
Chalantapara


President
Mahatma Gandhi College
Chalantapara


Convener
Mahatma Gandhi College
Chalantapara